



Near East Area Renewal

Request for Proposals

Residential General Contractor Bidder Pool

NEAR Bid Cover Sheet

Bid Due Date: _____

Instructions:

This form shall be utilized by all Bidders. Unless otherwise provided, all sections shall be fully and accurately completed.

Two (2) full copies of each Bid, one with an original cover sheet must be submitted no later than the bid due date.

Bidder Information

Name: _____

Address: _____

E-mail: _____

Phone: _____

Contact: _____

License #: _____

Bid Information

Project Name: _____

Project Location: _____

Construction Cost: _____

Contingency: _____

Profit & Overhead: _____

Grand Total: _____

Capacity

Please answer each of the following:

How soon after you are given the NOTICE TO PROCEED (in days) can you begin construction? _____

What is your build time (in days) for a single home, from permitting to Certificate of Occupancy? _____

What is your (current) production capacity? / How many homes under construction at one time? _____

What is your build time if you have multiple homes under construction at once?



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Participation

NEAR is utilizing federal funds through the Neighborhood Stabilization Program (NSP), HOME, and/or CDBG to complete this project. In accordance with the City of Indianapolis and State of Indiana’s intent to provide opportunities to low income residents and low-income serving business (Section 3 residents and Section 3 businesses) and opportunities to minority, women, and veteran owned businesses, please outline how you intend to assist NEAR in reaching these goals. The most competitive bids will outline specific certified businesses and suppliers. Please note that meeting the goal of 3% VBE participation is a goal held by the City of Indianapolis and not the State of Indiana; it remains a NEAR goal and VBE participation is strongly encouraged.

Part of submitting a responsive bid includes identifying how you intend to meet the following: 15% MBE, 8% WBE, 3% VBE, and 10% Sec. 3.

Goal(s) / Requirement(s)	Met (Check all that apply)	Dollar Amount	%
MBE	_____	_____	_____
WBE	_____	_____	_____
VBE	_____	_____	_____
SEC. 3	_____	_____	_____

Please note that documentation may be required at a later date to prove City or State certification where applicable. City and State XBE certification do not overlap and may not be used interchangeably.

XBE and Sec. 3 Subcontractor and Supplier List

General Contractor shall supply a list of all Subcontractor and Suppliers, and include the following information (Example):

Name	/ Work	/ Price	/ XBE	/ Sec. 3
Jane Doe Roofing, Inc.	Roofing	\$4,000	WBE	N/A
Weary Souls, LLC	Gutters	\$1,500	N/A	Sec. 3 Business

Insurance Verification

Each contractor shall provide (verify) liability and property damage insurance and workmen’s compensation insurance in the following minimum amounts: (1) general liability \$1,000,000; property damage \$500,000, or a combined single limit of \$1,000,000; and (2) workmen’s compensation (statutory).



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Acknowledgment

The undersigned hereby declares that he/she is authorized to submit the attached bid proposal; the foregoing statements are true; by submitting this Bid, he/she acknowledges and understands NEAR's need to meet and/or exceed XBE and Sec. 3 participation goals and requirements imposed on NEAR by federal, state and local government; as such, the bidder will help NEAR to meet those goals and/or requirements.

Furthermore, this bid is fair and proper and is not the result of collusion, conspiracy, connivance or any unlawful agreement on the part of the bidder, its agents, representatives, owners, employees or other interested parties.

This bid shall be valid for not less than ninety (90) days from the date due.

Signature

Title

Printed

Date